

## *A Focus on Employee Involvement Through Safety Committees and Training*

### Length of Course: Six Hours

A comprehensive Safety and Health Management System (SMS) is essential to reduce risks and continually improve safety performance. This workshop is the first in a series of classes centered around the key elements of a safety management system:

The focus of this workshop is developing opportunities for increased worker involvement and consultation. Specifically, with regard to the utilization and effectiveness of safety committees and worker training, Signal has designed this interactive workshop to explore the resources, design, implementation, and ongoing enhancements for these pivotal elements of a safety management system.

At the end of the workshop, each attendee will have been exposed to skills, knowledge and resources to utilize in their operations. Attendees will take away action items to improve SMS elements that are already in place, or to assist in the installation of those elements in their facility.

#### ***Topics during the Workshop:***

- Differences between a Safety Program and a Safety Management System
- Elements of an SMS
- Purpose of the continuous improvement process in safety
- Structuring a successful safety committee
- Setting goals and objectives of a committee
- Sustaining a safety committee's long-term success
- Highlighting the differences between training, learning, and understanding
- Recognizing training elements for your facility
- Evaluating credible, clear, and effective training.

#### ***Attendee comments from previous workshops:***

- ✓ *"[The workshop] was mostly Q&A, group exercises & discussions."*
- ✓ *"Very Good!!."*
- ✓ *"SMS was very thorough and informative."*
- ✓ *"Hands-on group work was very useful."*